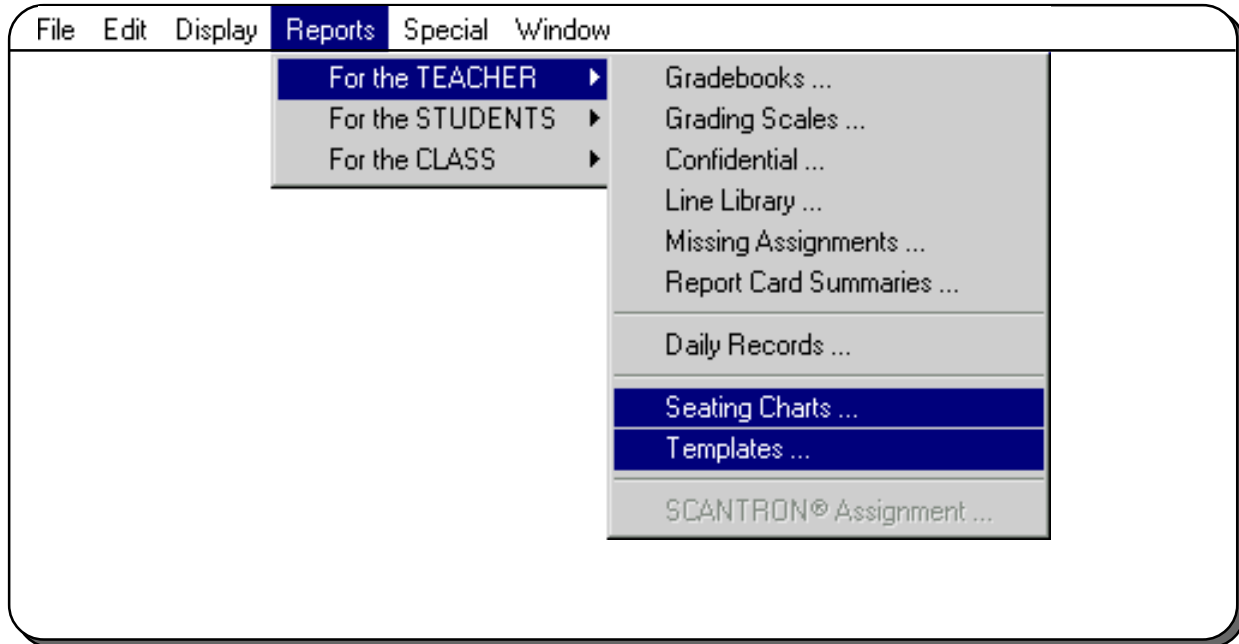
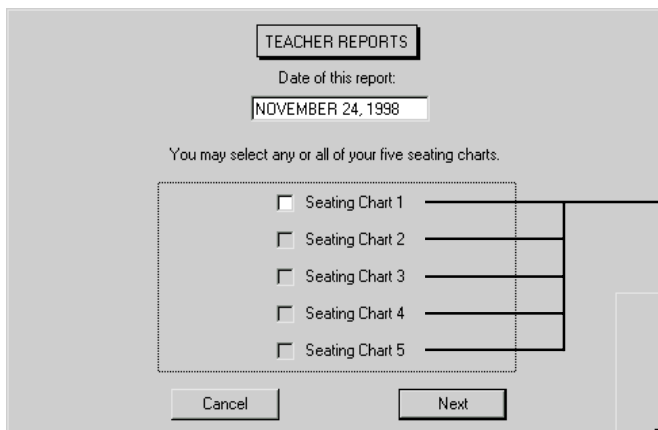


# Printing Seating Charts



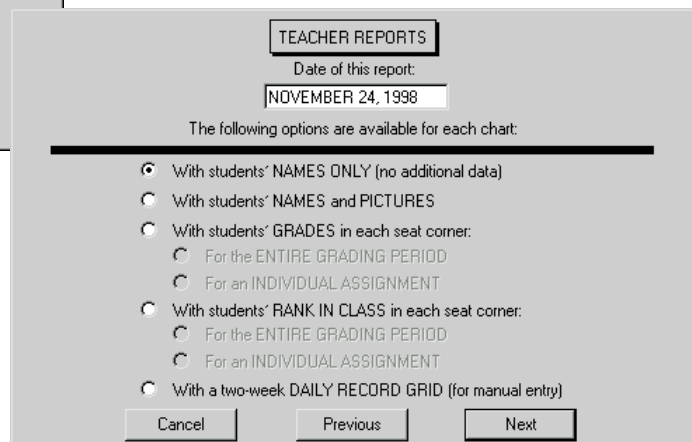
## ■ Seating Charts and the Room Template



You may choose to print any of four variations upon each seating chart: **With Names Only**, **With Grades** (for the term or an assignment), **With Rank** (for term or assignment), or **With a Two-Week Daily Record Grid** at the top and bottom of each seat. We've included samples of several reports on the following page, so take a look . . .

So what's left to say about printing a *Making the Grade* document? By now you're probably an expert in the publication process, so we'll offer only a few tips, samples, and words of explanation.

These seating chart titles are the *MtG* default entries only. They can—and will—be replaced by the titles **you** enter in the **setup** or **modify** sections.



### Seating Chart With Student Names Only

MR. JAY A. ELLIP  
CORONADO HIGH SCHOOL

NOVEMBER 24, 2000  
QUARTER 1: 1999-00

SOPHOMORE 3/4B ENGLISH  
DAILY CHART: ROOM 201

JAMES L. CHANCELLOR	TIMOTHY A. HUFF	LYNN T. JENKINS	REBECCA J. KNIGHT	MICHAEL E. RUTLEDGE	
MICHAEL E. DICKENSON	STEPHEN B. HUSTON	ZUZAN L. HUNTINGTON	TAMARA C. LEE	EUGENE J. SAMFSON	JEREMY D. TORRENCE
LESTER L. ST. JAMES	EUGENE F. GARCIA	THOMAS L. INGRAM	SHELLI H. O'GRADY	CHARLES A. BOWLES	MOLLY M. MC CANN
JEFFREY F. LEWIS	DONALD Y. MORGAN	BEVERLY H. JANSEN	DENNIS E. ARCHER	JOHN C. POWELL JR.	STACEY E. HOWARD
CARIE E. RAYMOND	JASON D. KOSTERMAN			HELEN E. GLENN	KRISTI A. OGDEN
KATHLEEN R. GRAY	JEREMY D. TODER			VICKIE R. SMITH	KRISTIN R. WINSTON

### Seating Chart With Grades For the Term

MR. JAY A. ELLIP  
CORONADO HIGH SCHOOL

NOVEMBER 24, 2000  
QUARTER 1: 1999-00

SOPHOMORE 3/4B ENGLISH  
DAILY CHART: ROOM 201

JAMES L. CHANCELLOR	TIMOTHY A. HUFF	LYNN T. JENKINS	REBECCA J. KNIGHT	MICHAEL E. RUTLEDGE	
MICHAEL E. DICKENSON	STEPHEN B. HUSTON	ZUZAN L. HUNTINGTON	TAMARA C. LEE	EUGENE J. SAMFSON	JEREMY D. TORRENCE
LESTER L. ST. JAMES	EUGENE F. GARCIA	THOMAS L. INGRAM	SHELLI H. O'GRADY	CHARLES A. BOWLES	MOLLY M. MC CANN
JEFFREY F. LEWIS	DONALD Y. MORGAN	BEVERLY H. JANSEN	DENNIS E. ARCHER	JOHN C. POWELL JR.	STACEY E. HOWARD
CARIE E. RAYMOND	JASON D. KOSTERMAN			HELEN E. GLENN	KRISTI A. OGDEN
KATHLEEN R. GRAY	JEREMY D. TODER			VICKIE R. SMITH	KRISTIN R. WINSTON

**A HINT:** Make a transparency of this chart, place it on an overhead, and let students see what you're recording!

**REMEMBER:** All of these charts are suitable for posting except the one above (and with rank). Beware FERPA!

### Seating Chart With Daily Record Grids

MR. JAY A. ELLIP  
CORONADO HIGH SCHOOL

NOVEMBER 24, 2000  
QUARTER 1: 1999-00

SOPHOMORE 3/4B ENGLISH  
DAILY CHART: ROOM 201

JAMES L. CHANCELLOR	TIMOTHY A. HUFF	LYNN T. JENKINS	REBECCA J. KNIGHT	MICHAEL E. RUTLEDGE	
MICHAEL E. DICKENSON	STEPHEN B. HUSTON	ZUZAN L. HUNTINGTON	TAMARA C. LEE	EUGENE J. SAMFSON	JEREMY D. TORRENCE
LESTER L. ST. JAMES	EUGENE F. GARCIA	THOMAS L. INGRAM	SHELLI H. O'GRADY	CHARLES A. BOWLES	MOLLY M. MC CANN
JEFFREY F. LEWIS	DONALD Y. MORGAN	BEVERLY H. JANSEN	DENNIS E. ARCHER	JOHN C. POWELL JR.	STACEY E. HOWARD
CARIE E. RAYMOND	JASON D. KOSTERMAN			HELEN E. GLENN	KRISTI A. OGDEN
KATHLEEN R. GRAY	JEREMY D. TODER			VICKIE R. SMITH	KRISTIN R. WINSTON

### Room Template With "Flow" Numbers

MR. JAY A. ELLIP  
CORONADO HIGH SCHOOL

NOVEMBER 24, 2000  
QUARTER 1: 1999-00

SOPHOMORE 3/4B ENGLISH  
ROOM 201 TEMPLATE

27	28	29	30	31	32
21	22	23	24	25	26
15	16	17	18	19	20
9	10	11	12	13	14
5	6			7	8
1	2			3	4