



SEXUAL HARASSMENT INVESTIGATION REPORT

Date of Report

Campus/Department

Name of Person Reporting Incident

Date of Incident

Time of Incident

Place of Incident

Description of Incident (see Occurrence Report)

Impact of Incident (see Occurrence Report)

Witnesses: Yes No (see Occurrence Report(s) if appropriate. DO NOT LIST NAMES)

Right to Respond (see Discipline Report)

Conclusion

Action taken regarding the Incident (include dates and times)

Recommendations/Directives to stop inappropriate behavior

Schedule of Follow-up

Investigator's Signature